**NAME**

Address

email address, phone number

**TAREGETED JOB TITLE**

Short description of you and your experience that relates to the job you want; geographic area where you’d like to find a job

* Skill #1 • Skill #4
* Skill #2 • Skill #5
* Skill #3 • Skill #6

**EXPERIENCE**

**EMPLOYER NAME** City, State (our Country)

**Job Title**  Years Worked (or Summer and Year)

* Action and result
* Action and result
* Action and result

**EMPLOYER NAME** City, State (our Country)

**Job Title**  Years Worked (or Summer and Year)

* Action and result
* Action and result
* Action and result

**EMPLOYER NAME** City, State (our Country)

**Job Title**  Years Worked (or Summer and Year)

* Action and result
* Action and result
* Action and result

**EDUCATION**

**SCHOOL NAME** City, State (our Country)

**Degree** Anticipated Graduation Month and Year

* GPA (if above 3.5)
* Activities, Honors, or Awards
* Activities, Honors, or Awards

**ADDITIONAL INFORMATION**

* Additional qualifications
* Volunteer positions, honors, awards, or major accomplishments
* Interests

**KATIE BRIMMER**

1514 9th Avenue South, Apt. 23, Great Falls, MT 59405

kbrimmer22@gmail.com, 406-555-2052

**ASPIRING MARKETING ASSISTANT**

Passionate marketer with experience developing and implementing advertising programs; seeking position with marketing agency in Bozeman, Montana area

* Creativity • Analytical Skills
* Leadership • Communication Skills
* Project management • Organizational Skills

**EXPERIENCE**

**MAIN STREET CAFÉ** Middleton, MT

**Marketing Intern** Summer 2020

* Developed creative new selling materials that delivered $100K in revenue growth
* Led agency teams to deliver marketing campaign that generated 1MM impressions with 50% increase in engagement rates
* Managed project timelines for development and launch of 5 new menu items

**HILLSIDE CAMP** Virginia City, MT

**Camp Counselor** Summer 2019

* Analyzed data from camper surveys and identified ways to improve satisfaction ratings 20%
* Led communication classes that taught writing and presentation skills to over 100 camp attendees
* Organized schedules for over 100 camp attendees including activities from 8am to 9pm

**Waiter** 2017 - 2019

* Communicated orders to kitchen staff leading to 99% order accuracy
* Create new staffing schedules resulting in 5% decrease in staffing costs and 10% increase in restaurant throughput

**EDUCATION**

**MONTANA STATE UNIVERSITY** Bozeman, MT

**Bachelor of Business Administration, Emphasis in Marketing** Degree Anticipated May 2016

* GPA 3.6
* Member of Marketing and Advertising Club
* Digital Marketing Manager for Annual Kappa Beta Alpha Sorority Fundraiser
* 1st Place in Marketing Case Competition

**ADDITIONAL INFORMATION**

* Completed online classes in SEO, Google AdWords, and Facebook marketing
* Volunteer basketball coach for Boys and Girls Club, Dallas, Tx
* Interests include reading mystery books, running, and producing YouTube videos